



Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

23 October 2023

DIVISION MEMORANDUM

No. 556 s.2023

PARTICIPATION TO THE LGU JUNIOR OFFICIALS WEEK IN CELEBRATION
OF THE LOCAL GOVERNMENT MONTH

TO: Chief ES, SGOD
Public Schools District Supervisor
Division Youth Formation Coordinators
Concerned Secondary School Heads
Concerned SSLG Advisers and Officers

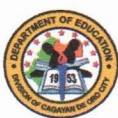
1. With reference to the attached communication from Oro Youth Development Office (OYDO) and the Department of the Interior and Local Government (DILG) - X, the City Government of Cagayan de Oro City will conduct the **LGU Junior Officials Week** on **October 24 and 25, 2023**, from **8:00 AM to 5:00 PM**, at the City Hall Compound, Cagayan de Oro City.
2. The list of participants is attached on **Enclosure 1** of this Memorandum.
3. Further, a teacher-chaperon per school shall be with the students throughout the activity in compliance to DepEd Order No. 66, s. 2017 or the Implementing Guidelines on the Conduct of Off-Campus Activities.
4. Snacks and lunch for the student leaders will be sponsored by the OYDO, while travel expenses incurred by all participants in this activity including the lunch for teacher-chaperon may be charged to local funds, subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this memorandum is desired.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
To be indicated in the Perpetual Index
under the following subjects:

Youth Formation LGU Junior Officials Week

SGOD-Jairus/DM- LGU Junior Officials Week
October 23 2023



Address: Fr. William Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone No.: (088) 855-0044 or (+63) 9756403226
Email: cagayandeoro.city@deped.gov.ph

ENCLOSURE 1:**LGU JUNIOR OFFICIALS WEEK LIST OF PARTICIPANTS**

	School	Name	Position
1	Angeles Sisters NHS	Sacred Heart Padrones	SSLG Officer
2	Angeles Sisters NHS	Rhian Latina	SSLG Officer
3	Angeles Sisters NHS	Cheryll A. Virtudez	Teacher-Chaperon
4	Balulang NHS	Charrisse S. Abendaño	SSLG Officer
5	Balulang NHS	Angel Kate V. Dalapo	SSLG Officer
6	Balulang NHS	Jose Mari C. Caburatan	Teacher-Chaperon
7	Bugo NHS	James Barrientos	SSLG Officer
8	Bugo NHS	Aljun Josh Paga-sian	SSLG Officer
9	Bugo NHS	Renelda Jarales Pacaldo	Teacher-Chaperon
10	Camaman-an NHS	Gian Carlo R. Garcia	SSLG Officer
11	Camaman-an NHS	Jucres Abao	SSLG Officer
12	Camaman-an NHS	Kelvin Kent E. Giron	Teacher-Chaperon
13	Gusa RSHS	Nina Keira Noelle A. Lezada	SSLG Officer
14	Gusa RSHS	Fruji Jr V. Sabello	SSLG Officer
15	Gusa RSHS	John Michael Landas	Teacher-Chaperon
16	Kauswagan NHS	Farah Mae A. Amper	SSLG Officer
17	Kauswagan NHS	Trixie Quijada	SSLG Officer
18	Kauswagan NHS	Jamelie R. Homillada	Teacher-Chaperon
19	Lumbia NHS	Desirie Mae R. Igloria	SSLG Officer
20	Lumbia NHS	Matt Julia Pintor	SSLG Officer
21	Lumbia NHS	Ralph C. Calamba	Teacher-Chaperon
22	Puerto NHS	Narlinnette Chavez Tejada	SSLG Officer
23	Puerto NHS	Nadel Arancon Buella	SSLG Officer
24	Puerto NHS	Almaricar Acero	Teacher-Chaperon
25	PN Roa Sr. NHS	Hillary Jefeya F. Daba	SSLG Officer
26	PN Roa Sr. NHS	Jezzille Cayran	SSLG Officer
27	PN Roa Sr. NHS	Daniel Joshua E. Beja	Teacher-Chaperon

Prepared by:

JAIRUS JOHN M. GOCHUCO

Division Youth Formation Coordinator

Contact 0917713338 for questions and clarifications.



Republic of the Philippines
City of Cagayan de Oro
ORO YOUTH DEVELOPMENT OFFICE

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DepEd

CAGAYAN DE ORO CITY DIVISION

Received by: _____

Date: OCT 20 2023

Time: 2:05

October 16, 2023

DR. ROY ANGELO E. GAZO, CESO V
Schools Division Superintendent
DepEd, Division of Cagayan de Oro City

Greetings from Oro Youth!

I hope this letter finds you well. It is with great pleasure that we extend an invitation to you and 15 junior high school students to participate in the upcoming Local Government Month activities organized by the Oro Youth Development Office.

In celebration of the enactment of the Local Government Code of 1991, the month of October is designated as the Local Government Month in the Philippines. To commemorate this significant event, we have prepared an exciting lineup of learning and engagement activities that aim to provide young minds with insights into the workings of local governance and inspire civic engagement.

The activities scheduled for the Local Government Month include:

Interactive Discussions: Engage in stimulating discussions with local government officials and experts to gain valuable insights into community development and governance.

Field Visits: Visit various local government offices and institutions to observe the day-to-day operations and interact with key personnel.

Community Service: Participate in community service projects aimed at making a positive impact on our local community.

Council Session Exposure: Observe and participate in the city council's session and committee hearings

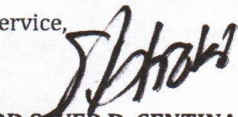
These activities will not only broaden the students' knowledge but also encourage their active participation in local governance, fostering a sense of responsibility and community engagement.

The Local Government Month activities will take place on October 23-27, 2023 at City Hall Compound, Cagayan de Oro City. Please see the attached details for your review and perusal.

We believe that this experience will be enriching and educational for the students, allowing them to be better informed and engaged citizens. We look forward to your positive response and collaboration in making this event a success.

Should you have any questions or require further information, please do not hesitate to contact us through pcpo.oydo@gmail.com.

In service,


LORD SAVER D. CENTINA, MPSM
Officer-in-Charge
Oro Youth Development Office



LGU JUNIOR OFFICIALS WEEK

October 23 - 27, 2028 | JV JV Serina Building, City Hall Compound, Cagayan de Oro City

Rationale

The designation of October as Local Government Month in the Philippines is a significant acknowledgment of the importance of local governance in our nation's development. This annual celebration is a testament to the enduring impact of the Local Government Code of 1991, a pivotal legislative milestone. The LGU Junior Officials Week, as a highlight of this celebration, holds special relevance in commemorating this event. It underscores the need to educate and engage the younger generation in the dynamics of local governance. By offering a diverse range of learning and engagement activities targeted at youth aged 13-17, the LGU Junior Officials Week not only imparts knowledge but also instills a sense of civic responsibility among the youth.

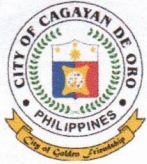
The activities planned for Local Government Month are thoughtfully designed to provide a holistic experience for participants.

- (a) Interactive discussions** with local government officials and experts form an essential part of the program, enabling the youth to gain insights into the intricacies of community development and governance.
- (b) Field visits** to local government offices and institutions provide participants with a unique opportunity to witness the practical operations of government and engage with key personnel.
- (c) Community service** component underscores the importance of active participation and the positive impact that young individuals can make within their local communities.
- (d) Inclusion of the Council Session**, an exposure activity offers a rare glimpse into the legislative process and enhances participants' understanding of how local decisions are made.

In essence, the LGU Junior Officials Week and the broader Local Government Month activities serve to empower our youth with knowledge and experiences that can shape them into responsible and engaged citizens. This event not only commemorates a significant legislative milestone but also acts as a catalyst for fostering a sense of ownership and active participation in local governance among our youth, who are the future leaders of our nation.

Participants

- Junior High School Student (13 - 17 Year's Old)
- Preferably Student Leaders/Officers



LGU JUNIOR OFFICIALS WEEK

October 23 - 27, 2028 | JV JV Serina Building, City Hall Compound, Cagayan de Oro City

Date	Time	Activity	In-charge	Venue
October 23, 2023	8 - 9:00	Monday Convocation Program & Presentation of the LGU Junior Officials Week	Ms. Mary Quien Carbajal	City Hall Quadrangle
	9:30 - 11:00	LGU Junior Officials Orientation		Oro Youth Development Office
	1:00 - 2:30	Courtesy Visit - City Mayor's Office - City Administrator's Office - Hon. John Michael L. Seno		City Mayor's Conference Room
	3:00 - 4:30	City Council Session		City Council Session Hall
October 24, 2023	9:00 - 4:00	Youth Participation in the Local Government <i>S1: Decentralization and Local Governance</i> <i>S2: The Executive and Legislative Functions</i> <i>S3. Salient Features of the SK Reform Law</i>	Ms. Tehillah Roa	Oro Youth Development Office
October 25, 2023	9:00 - 12:00	Exposure to Mayor Rolando 'Klarex' Uy's Flagship Program - People's Day	Ms. Mary Quien Carbajal	City Hall Quadrangle
	1:00 - 4:30	Processing and sharing of insights		Oro Youth Development Office
October 26, 2023	8:30 - 4:30	Office Immersion / Deployment to Offices	Ms. Tehillah Roa	Executive Departments
October 27, 2023	8:30 - 12:00	Reflections and Processing of the Experience	Ms. Mary Quien Carbajal	Oro Youth Development Office
	1:00 - 3:00	Oro Youth Development Council Bi-Monthly Meeting		City Council Session Hall
	3:30 - 4:00	Closing of the LGU Junior Officials Week		



OFFICES / DEPARTMENT & HEAD OF OFFICE/ DEPARTMENTS

City Mayor's Office	Hon. Rolando "Klarex" A. Uy
City Vice Mayor's Office	Hon. Jocelyn "Bebot" Rodriguez
City Administrator's Office	Atty. Roy Hilario P. Raagas
City Scholarships Office	Mrs. Richel Petalcurin-Dahay
Cagayan de Oro - Department of Interior and Local Government	Engr. Jane Docallos, MNSe, ENp, CESO IV
City Local Environment and Natural Resources Office	Engr. Armen Cuenca, MPA, EnP
City Information Office	Ms. Ivy S. Guantero
Community Improvement Division	Mr. Honorio Diputado Jr.
City Social Welfare and Development Department	Ms. Anecia T. Tongso, RSW
Job Placement Bureau - PESO CDO	Ms. Kathleen Kate Sorilla
Human Resource Management Office	Ms. Xsyclyn Faith B. Lumbatan, RPm
Oro Youth Development Office	Mr. Lord Saver D. Centina
Local School Board	Dr. Alicia Anghay
Office for the Community Affairs	Mr. Oliver Egypto
City Planning and Development Office	Ms. Chedilyn P. Dulguime
Cagayan de Oro City Police Office	PCOL. Salvador Radam



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October 16, 2023

To the Parents / Guardians

Greetings!

I hope this letter finds you well. It is with great pleasure that we extend an invitation to your son/daughter to participate in the upcoming LGU Junor Officials Week organized by the Oro Youth Development Office.

In celebration of the enactment of the Local Government Code of 1991, the month of October is designated as the Local Government Month in the Philippines. With this, your child has been invited to attend the said event on **October 23-27 at City Hall, CDO-LGU**.

We believe that this experience will be enriching and educational for the students, allowing them to be better informed and engaged citizens. We look forward to your positive response and collaboration in making this event a success.

Sincerely,

LORD SAVER D. CENTINA, MPSM
Officer-in-Charge

Reminder: Kindly return the reply slip on or before October 20, 2023 (Friday).

REPLY SLIP

Name of Parent / Guardian: _____
Address: _____
Contact Number: _____

Please check:

☐ I am allowing my child to attend the *LGU Junior Officials Week on October 23-27 at CDO-LGU, City Hall*. I am fully aware that the Oro Youth Development Council and the LGU of Cagayan de Oro will not be liable to any untoward incident that may happen to my child.

☐ I am not allowing my child to attend the *LGU Junior Officials Week on October 23-27 at CDO-LGU, City Hall*.

Name of Student and School

Signature of Parent / Guardian



**PHOTO/VIDEO RELEASE FORM
PARA SA MGA MENOR DE EDAD**

Ako si _____, magulang/guardian ni

na kasalukuyang nag-aaral sa _____. Sa paglagda sa kasulatan na ito,
kusang-loob kong isinasaad na:

Ako ay nasa sapat na taong gulang, Pilipino, at nakatira sa (isulat ang Address sa ibaba)

Pinahihintulutan ko ang Oro Youth Development Office na kunan ng litrato/video ang aking
anak/alaga.

Pinahihintulutan ko ang Oro Youth Development Office na ilathala ang litrato/video ng aking
anak/alaga
pati na ang kanyang pangalan at wangis para gamitin sa kanilang mga lathalain na nakalimbag, online
at/o naka-video.

Pinalalaya at tinatangalan ko ang Oro Youth Development Office ng anumang pananagutan mula sa
nasabing litrato/video ng aking anak/alaga.

Pinapaubaya ko ang anumang karapatan ko o ng mga partidong may kaugnay sa akin na manghingi
ng
pabuya o umangkin ng kahit ano pa man mula sa Oro Youth Development Office ang kanilang mga
empleado at ang anumang ikatlong partido na kaugnay nila ngayon at magpakailanman, kapalit ng
mga
nakunan na litrato/video.

Kinikilala ko na ang aking pakikilahok ay kusang-loob kong ibinigay at walang sinuman ang nanakot,
namilit o nangako ng anumang pabuya kapalit ng paglahok na ito.

SA KATUNAYAN NG LAHAT,

Lagda ng Magulang/Guardian : _____

Petsa ng Paglagda : _____

Template is adopted from Teach for the Philippines Inc.

RELEASED

Date: 2023-10-11 Time: 3:01 PM

By: REYMART V. MAGLASANG
Records Staff



Republic of the Philippines

**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION X - NORTHERN MINDANAO**

KM3 Fr. W.F. Masterson Avenue, Upper Carmen, Cagayan de Oro City, Misamis Oriental

www.region10.dilg.gov.ph

ADVISORY

**TO : ALL PDs/CDs
DILG Region 10**

**SUBJECT : CONDUCT OF "LGU JUNIOR OFFICIALS WEEK" AS PART
OF THE CELEBRATION OF THE LOCAL GOVERNMENT
CODE MONTH**

DATE : OCTOBER 11, 2023

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In commemoration of the enactment of the Local Government Code of 1991, the month of October of every month is declared as Local Government Month.

In this regard, DILG Region 10 is enjoining all local government units to encourage uttermost participation from the youth sector in the aligned activities for the celebration of the LGC Month.

Along this line, we enjoin LGUs to conduct "**LGU Junior Officials Week**" whereby in-school and community youth residing in the local government concerned from ages thirteen (13) to seventeen (17) shall fill in and play counterparts of local elective and appointive officials, as well as heads of national offices or agencies (if practicable) stationed or assigned in the territorial jurisdiction of the local government unit which may include, but not limited to, the following:

1. City/Municipal Mayor
2. City/Municipal Vice-Mayor and Members of the Sanggunian
3. C/MPDC
4. C/MLGOOs
5. PNP Chief of Police
6. CSO Representative

During the said week, they shall hold office as boy and girl officials and shall perform such duties and conduct such activities as may be provided for by relevant local ordinances and other issuances pursuant to IRR of SK Reform Act of 2015.

Below is a sample list of duties and activities which may be included in the LGU Junior Officials Week.

1. Flag Raising Ceremony
2. Sanggunian Regular Session
3. Inter-Agency Meeting



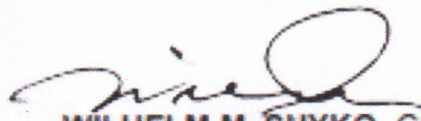
"Matino, Mahusay at Maasahan"

T: (088) 859-0506 E: records.dilg10@gmail.com FB: www.facebook.com/DILGX

4. Committee/Council Meeting
5. TWG Meeting
6. Public Consultation
7. Performance Audit/Assessment
8. And such other duties and activities relevant to local governance

In light thereof, we are requesting your level to facilitate the widest dissemination of this Advisory to all local government units within your AOR and ensure that at least one (1) LGU conducts the said activity within the 3rd to 4th Week of October 2023.

For widest dissemination and compliance.



WILHELM M. SUYKO, CESO IV
Regional Director

LG/CDD:HLO/mbf/adl